



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय, पंचदीप भवन,
सी. आई. जी. मार्ग, नई दिल्ली-110002
Headquarters Office, Panchdeep Bhavan,
C.I.G Road, New Delhi-110002
Email: chief-engr@esic.nic.in

No.: V-11013/4/2022-PMD-Part(1)

Date: 05-05-2025

To,

All Regional Directors/ Directors/Jt Directors(I/C), SRO,
All Deans of ESIC Medical Colleges/ M.S, ESIC Hospitals,
All Executive Engineers, ESIC
Directors (Medical) Delhi/Noida

Sub: - Execution of ARM / SR works related to Civil/Electrical Works in ESIC establishments on Self Execution Mode.

Sir/Madam,

With reference to above cited subject, it is to inform that the delegation of Financial Powers to ESIC officers was circulated vide letter No. Pt. W-17/13/1/Misc./2014-PMD dated 08.03.2018 regarding self-execution of works. The same was subsequently revised vide letter no. CE/PS/Revision in DOP/2021-PMD dated 31.03.2021 and amended vide W-13/13/ARM/SR/2011-PMD dated 12.10.2021.

In this regard, it is to inform that the Competent Authority of ESIC has decided to execute the Annual Repair Maintenance and operational work (ARMO) and special repair work (SR) for ESIC/ESIS establishments through its own Engineering Wing of ESIC under Rule 133 (2) of GFR 2017, while adhering to guidelines and norms of GFR/CVC/CPWD as amended time to time.

The delegation of powers issued by this office vide letter no. Pt. W-17/13/1/Misc./2014-PMD dated 08.03.2018 is hereby reinstated for the self-execution of ARMO with full powers and Special repair work with A/A&E/S upto Rs.2.00 Cr, with the following amendment: -

S.No.	Establishment	Designation of Officer	Financial Powers for Self-Execution
1	ESIC Medical College with attached Staff Quarters	Dean	ARMO: Full Powers, SR: Up to ₹2.00 Cr
2	RO/SRO/ESIS/ESIC Hospitals, Dispensaries, D(M)D, D(N)D, with attached staff quarters and other building not covered in 1.	Regional Director	ARMO: Full Powers, SR: Up to ₹2.00 Cr

To ensure effective execution and monitoring in ESIC hospital, the following directions shall be followed:

1. JE/AE posted in ESIC Hospitals shall prepare estimates, budgets, bills, and

other technical documents related to ARMO and SR works based on requirements raised by the respective hospital authorities. These documents shall be submitted to the designated Executive Engineer (EE) of the Regional Office for technical scrutiny, sanction, and further processing including tendering, wherever applicable.

2. The budget for respective ESIC Hospital shall be prepared by JE/AE of ESIC Hospital and to be demanded/considered by respective Regional Office in Annual Budget.
3. The bills verified and certified by JE/AE shall be forwarded to the EE for final recommendation and endorsement. The EE shall then submit the bills to the concerned Regional Director for sanction and release of payment.
4. The designated EE of the Regional Office shall function as the Reporting Officer for the JE/AE posted in the ESIC Hospital and Medical Superintendent (MS) of the ESIC Hospital shall act as the Reviewing Authority.

In view of above, it is directed to initiate necessary action for the ARM/SR works on self-execution mode that fall within the purview of the Delegation of Powers (DoP) of the respective Regional Directors/Dean ensuring strict adherence to the prescribed norms and procedures, including financial prudence, technical specifications, and regulatory compliance including the full power for ARMO & upto Rs. 2.00 Cr for the Special repair work. The reinstatement of the self-execution is intended to strengthening the existing infrastructure and service delivery at ESI establishments.

Furthermore, this office vide letter no. W-13/13/ARM/SR/2011-PMD dated 12.10.2021 delegated the powers to respective officers for execution ARMO/SR work through PWOs/PSUs, that are hereby amended by entrusting the work of ESIC hospital to Regional Director of respective state, keeping the other content of letter unchanged.

The tendering process for all works shall be completed, and the agency may be finalized within **four months** from the date of this communication. In cases where works have already been awarded to PWO/PSUs, every effort must be made to ensure their completion at the **earliest possible timeframe** and no further extensions shall be granted to PSUs or PWOs for the execution of works. It shall be ensured that at the time of completion of contract with PSUs/PWOs, there shall be smooth transition including AMC/CMC of E&M equipment and manpower services.

This issues with the approval of Director General.

Yours faithfully,

(S S Mandal)
Lt.Col.
Chief Engineer

Copy to:

1. PPS to DG- for kind information please.
2. PPS to IC PMD- for kind information please.
3. PPS to IC/MC-All Zone- for kind information please.
4. All EE/AEE/AE/JE, ESIC - for information please.
5. Website contents Manager for uploading in website.

Chief Engineer